



Kinetic Elements
Dance Inc.
Burst into motion

Student and Parent Handbook 2022 - 2023

Welcome to Kinetic Elements Dance Inc!

This handbook will guide you on our policies and procedures at Kinetic Elements Dance Inc. We take our roles as dance instructors to your children very seriously. Our goal is to foster the love of dance in a positive environment. Please read the entire handbook.

Philosophy

Kinetic Elements Dance Inc. is committed to providing high-quality dance education to our dancers. We provide a safe and child-centered environment to encourage our students to explore dance with qualified, inspiring instructors.

We believe that the art of dance encourages young people to develop a positive self-image as they increase awareness of their physical being. Along with improving coordination skills and developing physical awareness; dance classes give children the freedom and confidence to express themselves through movement. We are passionate about dance and are so excited to share that passion with our students!

Arrival & Departure

Students should plan on arriving at the studio 15 minutes prior to their first class time, dressed in appropriate attire with hair in accordance with the dress code.

Please do not bring valuables. Cell phones are not permitted inside the studios. KEDI is not responsible for lost or stolen items.



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Lobby

Parents and family members are welcome to wait in the lobby while their child is dancing. There is free Wi-Fi. Siblings and young children must be supervised at all times and are not free to run around the lobby or studio. Siblings and children under the age of 12 should never be left unattended in the lobby.

Food & Drink

Due to serious allergies, Kinetic Elements Dance Inc. is a NUT-FREE FACILITY. Absolutely no nuts or nut products are allowed in the studio. Please send a reusable water bottle with your child to class. We have no water fountains, but have water bottles available on site if needed.

Weather Closures

As many of our faculty and dancers live outside of the City of Grimsby, the studio may be closed due to poor weather or road conditions. If classes are canceled emails and text messages will be sent out to inform the affected students. You can also check our social media for updates.

There is no refund for canceled classes due to bad weather, as tuition is set at a rate that allows for several closings per year.

Covid Policy

In the event of mandated lockdown all classes will be conducted virtually. Masks will be optional unless mandated.



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Absenteeism/Tardiness

Absences are strongly discouraged as a dancer may miss out on training and choreography that is important to the routine and to the development of the dancer.

If a dancer will be away for any reason, please phone or email the studio at least 30 minutes before the scheduled class to let us know.

If a dancer is more than 10 minutes late they will participate at the instructor's discretion. The beginning of class is very important as it is when the dancers stretch and warm-up their muscles for the class to reduce the risk of injury.

Please see the Competitive Team Information Guide for the absenteeism policy for competitive students.

Observation

All classes are closed to observers; however, parent participation week is held the Week of November 14th to November 19th. This is the chance for you to see first hand what the classroom experience is like for your child!

Medical Information/Concerns

Parents must notify the directors/and or instructors regarding children who use an inhaler or who may require medications during their time at Kinetic Elements Dance Inc. It is also important to inform the directors and/or instructors about your child's existing medical conditions or learning disabilities at the time of registration and throughout the year as it helps us to understand your child's needs. We are an inclusive learning environment. All information about our students is confidential.



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Suitable Behaviour

Dancers understand that there is a zero tolerance behaviour policy at Kinetic Elements Dance Inc. While instances of disruptive or derogatory behaviour are extremely rare. Dancers behaving inappropriately will be removed from the dance class and parents will be involved.

News/Studio Information

We work hard to make your dance experience organized and fun. Keeping you informed is one of our primary goals. Please read all newsletters and important studio information. The best way to stay informed is to be sure you leave us with an email address that you check on a regular basis. Important information is emailed and posted on the Info Board in the lobby. Paper copies are not often distributed in an effort to be environmentally conscious. Please be sure to check your email and the Info Board regularly.

Class Cancellations

At the director's discretion classes may be canceled or combined with other classes due to insufficient enrollment. In all cases, we will do our best to place students in a similar class. The schedule is subject to change.

Tuition & Refund Policy

Upon receipt of written notification to withdrawal from classes, our refund policy applies as follows:

- All youth classes running September-June are categorized as full year classes with a full year tuition rate. Tuition will be broken down into 10 payments to be made on the first of the month starting September 1st. \$25 registration fee due at time of enrolment. A \$10 late fee may be applied to any late payments. \$25 N.S.F fee will be applied to any failed bank withdrawals. Credit card or bank



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information on file will be used. 30 days written notice must be provided to cease payments + withdraw from any classes.

- If paid tuition in full. Once classes have commenced, but prior to November 1st, 75% of the dancers' tuition may be refunded. **No refunds after November 1**
- Costume fees are nonrefundable.

Payment Plans

We offer a 10 part payment plan for all recreational and competitive classes. 10 installments are due on the first of the month from September-June. If a family chooses to pay their full year tuition at the start of the year this can be arranged. If a dance family is paying by installments, payments are due on the 1st of the month. Dancers choosing this option must include post-dated cheques or leave a credit card on file to be charged on the payment dates with registration.

Costume Fee

Costumes are what each dancer wears at the end of the year recital. Each dancer is required to purchase a costume for each routine/discipline for the year end recital. Costume fees are a part of recital packages, details TBA.

Recital

The annual recital will take place in June. Exact date and details TBA.

In order to maintain the cost effective dance program at Kinetic Elements Dance Inc, we rely on parents to volunteer at our year-end recital. If your child is in multiple numbers in the recital, you may be required to volunteer backstage to assist your child with their quick-changes. Other duties can be filled by volunteers and a form will go out in March 2023.



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Facebook Page

www.facebook.com/kineticelementsdance

“Like” the Kinetic Elements Dance Inc. page on Facebook to receive frequent updates on studio events. Please invite your family and friends to “like” the page as well. Please do not post questions on the studio’s Facebook page. Instead, please email them directly to kineticelementsdance@gmail.com for the quickest response.

Comments & Questions

We have an open door policy and your feedback is important to us! Please contact us at any time via email or phone call regarding any questions, comments or concerns. We do ask however that for the sake of the students, instructors not be contacted during class time. Please call ahead to schedule a meeting time.

Additionally, please do not contact instructors or the directors via their personal social media accounts. Please contact the studio directly.

Important Dates/Studio Closings

First Day of Classes	Saturday September 10, 2022
Adult Hip Hop Workshop	Saturday September 24, 2022
Bring A Friend Week	Monday October 3rd - Saturday October 8th, 2022
Thanksgiving - Studio Closed, No Classes	Monday October 10, 2022
Halloween Week - Wear Your Costumes to Class!	Monday October 24th - Saturday October 29th, 2022



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Adult Thriller Workshop	Wednesday October 26, 2022
Halloween Party (Ages 5 +)	Saturday October 29, 2022
Halloween - Studio Closed	Monday October 31, 2022
Parent Participation Week	Monday November 14th - Saturday November 19th, 2022
Adult Taylor Swift Lyrical Workshop	Wednesday November 23, 2022
PD DAY - Studio Closed	Friday November 25, 2022
Parents Night Out	Friday December 2, 2022
Red & Green Week	Monday December 12th - Saturday December 17th, 2022
Last Day of Classes Before Christmas Break	Friday December 23, 2022
Christmas Break - Studio Closed, No Classes	Saturday December 24th - January 6th, 2023
First Day of Classes 2023	Saturday January 7th, 2023
Wild Hair Week	Monday January 23rd - Saturday January 28th, 2023
Adult Galentine's Jazz Workshop	Saturday February 11, 2022
Adult Valentine's Burlesque Workshop	Saturday February 11, 2022
PD DAY - Studio Closed	Friday February 17, 2023
Family Day - Studio Closed, No Classes	Monday February 20, 2023
Beach Week - Dress up for the beach!	Monday March 6th - Saturday March 11th, 2023
Last Day of Classes Before March Break	Saturday March 11, 2023



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March Break - No Regular Classes. (Check back for camp details.)	Monday March 13th - Sunday 19th, 2023
Studio Resumes After March Break	Monday March 20, 2023
Easter Weekend - Studio Closed, No Classes	Friday April 7th - Monday April 10th, 2023
Spirit Week - Wear Red, White & Black	Monday April 24th - Saturday April 29th, 2023
Picture Day	Sunday May 7, 2023
PD Day - Studio Closed	Friday May 19, 2023
Victoria Long Weekend	Saturday May 20th - Monday May 22nd, 2023
Recital in June	TBA

Dress Code

- Students not dressed appropriately will participate at instructor's discretion.
- Dance attire may be purchased from Johnny Brown through the studio's portal or there are a number of dancewear supply stores in surrounding towns.
- For students in multiple classes that include Ballet; please wear your ballet outfit (even if you are taking another class). Ballet requires discipline, so it is important that the ballet dress code is followed.
- No jewelry is to be worn in class. Not only is it a distraction, it can be lost or lead to injury.
- Hair must be worn in a ponytail or bun (for ballet) in all classes. Hair must be pulled away from the face, no loose pieces that may distract the student or instructor.
- Please make sure that your child's name is on all of their shoes and other belongings from home.
- Dance shoes should never be worn outside.



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- Dancewear is to be kept in good repair and laundered on a regular basis.
 - Students are expected to observe good personal hygiene habits. Deodorant is required for students aged 10 and older.
 - Kinetic Elements Dance Inc. is not responsible for lost or stolen items. Lost and Found bins are located in the lobby. Please make sure to check them regularly, as each month uncollected items will be donated.

Female Dress Code	Attire	Footwear	Female Dress Code	Attire	Footwear
Toddler Dance Toddler & Me Creative Movement	- Any colour of leotard - Capezio 1825 full foot tights, Ballet Pink	Ballet Slipper 212C - full sole, leather Pink	Jazz	- Any leotard that is the colour black - Capezio Ultra Soft Transition Tight, #1916(C) Skin tone (i.e light suntan, caramel, mocha) Girls in Inter 1 and up can wear black shorts and a black sports bra if they want	Capezio E-Series Jazz Slip On Shoe - Kids Style EJ2C - Black
Primary/Grade 1 Ballet	- Capezio TB132C Short Sleeve Bodysuit - Child Pink - Capezio Studio Basics Footed Tights #1825C Ballet Pink	Ballet slippers 212C - full sole, leather Pink	Lyrical	- Any leotard that is the colour black - Capezio Seif Knit Waist Stirrup Tight - Kids #1961C	Capezio H063C-NUD Nude Sophia Lucia Turning Pointe 55
Ballet Elementary 1 & 2	- Eurotard 1043 Child Short Sleeve Bodysuit Lilac - Capezio Studio Basics Footed Tights #1825C Skin Tone/Ballet Pink	Hanami Canvas Adult Capezio 2037W Pink	Modern/Contemporary	- Any leotard that is the colour black - Capezio Ultra Soft Hip Rider Capri Tight - Kids Style # 1870 black	Apolla The Performance Shock With Traction Style # PERFORMANCETR - black
Ballet Intermediate 1	- Any leotard that is a Red Colour - Capezio Studio Basics Footed Tights #1825C Skin Tone/Ballet Pink	Ballet slippers 2037W Skin tone	Hip Hop	- Kinetic Elements Dance Inc. t-shirt and pants	Indoor Running Shoes with black soles
Ballet Intermediate 2	- Any leotard that is an Black Colour - Capezio Studio Basics Footed Tights #1825C Ballet Pink	Ballet slippers 2037W Skin tone	Musical Theatre	- Kinetic Elements Dance Inc. t-shirt and pants	Capezio E-Series Jazz Slip On Shoe - Kids Style EJ2C - Black
			Acro	- Any leotard that is the colour black - Capezio Seif Knit Waist Stirrup Tight Kids Style # 1961C Skin Tone	Barefeet

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Female Dress Code	Attire	Footwear	Male Dress Code	Attire	Footwear
Tiny Tap	- Any leotard that is black - Capezio Studio Basics Footed Tights #1825C Skin Tone	Capezio Jr. Tyette N625C Black	Creative Movement	- Black short sleeved, fitted t-shirt - Black shorts	- Black Socks - Capezio 212C Black
Primary Tap	- Any leotard that is black - Capezio Studio Basics Footed Tights #1825C Skin Tone	Capezio Jr. Tyette N625C Black	Ballet	- White short sleeved, fitted t-shirt - Black shorts	- Black socks - Capezio 212C Black
Grade 2 & Up Tap	- Any leotard that is black - Capezio Studio Basics Footed Tights #1825C Skin Tone	Capezio Tic Tap Toe 443 C/B -BLK Child Black Extreme Tap	Jazz	- Black short sleeved, fitted t-shirt - Black shorts or Jazz pants	- Capezio E-Series Jazz Style EJ2C Black
			Tap	- Black short sleeve, fitted t-shirt - Black shorts or Jazz pants	- Black Socks - Capezio Tic Tap Toe 443 Black
			Lyrical or Modern/Contemporary	- White short sleeved, fitted t-shirt - Black shorts	- Apollo the Performance Shock with Traction Style # PERFORMANCETR Black
			Hip Hop	- Kinetic Elements Dance Inc. t-shirt and pants	- Indoor running shoes
			Musical Theatre	- Kinetic Elements Dance Inc. t-shirt and pants	- Capezio E-Series Jazz Style#EJ12C Black
			Acro	- Any colour shirt sleeved, fitted t-shirt - Black shorts	Barefeet

*** Male dancers over the age of 12 years old must wear a dance belt in the following classes;
Ballet, Jazz, Lyrical, Contemporary, and Tap classes***