



Kinetic Elements
Dance Inc.
Burst into motion

Student and Parent Handbook 2021 - 2022

Welcome to Kinetic Elements Dance Inc!

This handbook will guide you on our policies and procedures at Kinetic Elements Dance Inc. We take our roles as dance instructors to your children very seriously. Our goal is to foster the love of dance in a positive environment.

Philosophy

Kinetic Elements Dance Inc. is committed to providing high-quality dance education to our dancers. We provide a safe and child-centred environment to encourage our students to explore dance with qualified, inspiring instructors.

We believe that the art of dance encourages young people to develop a positive self-image as they increase awareness of their physical being. Along with improving coordination skills and developing physical awareness; dance classes give children the freedom and confidence to express themselves through movement. We are passionate about dance and are so excited to share that passion with our students!

Arrival & Departure

Students should plan on arriving at the studio close to their first class time, dressed in appropriate attire to give staff time to clean in between classes. Please pick your child up promptly as we have to prepare the studio for the next dance class and clean.

Students will have a bucket to place all their belongings and they will keep their buckets with them in the studio. Please do not bring valuables. Cell phones are not permitted inside the studios. KEDI is not responsible for lost or stolen items.



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Lobby

Parents of children 9 and older are asked to drop their child off at the studio. Parents that have children 8 and under can accompany their children in the studio, but siblings are asked to be kept at home. Siblings and children under the age of 12 should never be left unattended in the lobby.

Food & Drink

Due to serious allergies, Kinetic Elements Dance Inc. is a NUT-FREE FACILITY. Absolutely no nuts or nut products are allowed in the studio. Please send a water bottle with your child to class. We have no water fountains, but have water bottles available on site if needed.

Weather Closures

As many of our faculty and dancers live outside of the City of Grimsby, the studio may be closed due to poor weather or road conditions. If classes are cancelled emails and text messages will be sent out to inform the affected students. You can also check our social media for updates.

There is no refund for cancelled classes due to bad weather, as tuition is set at a rate that allows for several closings per year.

Absenteeism/Tardiness

Absences are strongly discouraged as a dancer may miss out on training and choreography that is important to the routine and to the development of the dancer.

If a dancer will be away for any reason, please phone or email the studio at least 30 minutes before the scheduled class to let us know.

We have set up our studio for Zoom online classes if a student needs to stay home due to COVID symptoms or awaiting a COVID test.



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If a dancer is more than 10 minutes late they will participate at the instructor's discretion. The beginning of class is very important as it is when the dancers stretch and warm-up their muscles for the class to reduce the risk of injury.

Please see the Competitive Team Information Guide for the absenteeism policy for competitive students.

Observation

Due to COVID all classes are closed to observers, unless you have a child 5 and under taking dance class for the first time.

Medical Information/Concerns

Parents must notify the directors/and or instructors regarding children who use an inhaler or who may require medications during their time at Kinetic Elements Dance Inc. It is also important to inform the directors and/or instructors about your child's existing medical conditions or learning disabilities at the time of registration and throughout the year as it helps us to understand your child's needs. We are an inclusive learning environment. All information about our students is confidential.

Suitable Behaviour

Dancers understand that there is a zero tolerance behaviour policy at Kinetic Elements Dance Inc. While instances of disruptive or derogatory behaviour are extremely rare. Dancers behaving inappropriately will be removed from the dance class and parents will be involved.

News/Studio Information

We work hard to make your dance experience organized and fun. Keeping you informed is one of our primary goals. Please read all newsletters and important studio information. The best way to stay informed is to be sure you leave us with an email address that you check on a regular basis. Important information is emailed and posted



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on the Info Board in the lobby. Paper copies are not often distributed in an effort to be environmentally conscious. Please be sure to check your email and the Info Board regularly.

Class Cancellations

At the director's discretion classes may be cancelled or combined with other classes due to insufficient enrollment. In all cases, we will do our best to place students in a similar class. The schedule is subject to change.

Payment

All youth classes running September-June are categorized as full year classes with a full year tuition rate. Tuition will be broken down into 10 payments to be made on the first of the month starting September 1st.

- \$25 registration fee due at time of enrolment
- \$10 late fee may be applied to any late payments
- \$25 N.S.F fee will be applied to any failed bank withdrawals.
- Credit card or bank information on file will be used.
- 30 days written notice must be provided to cease payments + withdraw from any classes.

All payments are done through our online portal on our website. Please make sure payment information is up to date or there will be a fee. Payments come out on the 1st of the month starting in September.

NSF Cheques/Declined Credit Cards

A \$25 (non-negotiable) fee will be charged for cheques returned NSF cheques. A service charge of \$30.00 (non-negotiable fee) will be applied to any declined credit cards or pre-authorized payment chargebacks. Cancellations are only granted with a doctor's note regarding injury.



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Recital

The annual recital will take place in June. Exact date and details TBA

Volunteers

In order to maintain the cost effective dance program at Kinetic Elements Dance Inc, we rely on parents to volunteer at our year-end recital. If your child is in multiple numbers in the recital, you may be required to volunteer backstage to assist your child with their quick-changes. Other duties can be filled by volunteers and a form will go out in March 2022.

Facebook Page

www.facebook.com/kineticelementsdance

“Like” the Kinetic Elements Dance Inc. page on Facebook to receive frequent updates on studio events. Please invite your family and friends to “like” the page as well. Please do not post questions on the studio’s Facebook page. Instead, please email them directly to kineticelementsdance@gmail.com for the quickest response.

Comments & Questions

We have an open door policy and your feedback is important to us! Please contact us at any time via email or phone call regarding any questions, comments or concerns. We do ask however that for the sake of the students, instructors not be contacted during class time. Please call ahead to schedule a meeting time.

Additionally, please do not contact instructors or the directors via their personal social media accounts. Please contact the studio directly.



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Important Dates/Studio Closings

First Day of Classes	Monday September 13, 2021
Thanksgiving - Studio Closed, No Classes	Monday October 11, 2021
Halloween Week - Wear Your Costumes to Class!	Monday October 25th - Saturday October 30th, 2021
Adult Workshop: Thriller	Saturday October 30, 2021
PD DAY CAMP	Friday November 19, 2021
Adult Workshop: Beyonce	Friday November 19, 2021
Last Day of Classes Before Christmas Break	Sunday December 23, 2021
Christmas Break - Studio Closed, No Classes	Monday December 24th - January 7th
First Day of Classes 2021	Saturday January 8, 2022
PD DAY CAMP	Friday January 21, 2022
Adult Workshop: Galentine's/Valentine's Day Fun	Friday February 11, 2022
PD DAY CAMP	Friday February 18, 2022
Family Day - Studio Closed, No Classes	Monday February 18, 2022
Last Day of Classes Before March Break	Sunday March 13, 2022
March Break - No Regular Classes.	Monday March 14th - 20th, 2022



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(Check back for camp details.)	
Studio Resumes After March Break	Monday March 21, 2022
Dream to Dance Competition Niagara Falls	Friday April 8th - 10th
Easter Monday - Studio Closed, No Classes	Monday April 18, 2022
Dance Canada Competition Brantford	Thursday May 5th - 8th
Northern Stars Dance Competition Burlington	Thursday May 19th - 22nd
Victoria Day Monday - Studio Closed, No Classes	Monday May 23, 2022
Picture Day	Saturday May 28, 2022
PD DAY CAMP	Friday June 10, 2022
Recital in June	TBA

Dress Code

- Students not dressed appropriately will participate at instructor's discretion.
- Dance attire may be purchased from Johnny Brown through the studio's portal or there are a number of dancewear supply stores in surrounding towns.
- For students in multiple classes that include Ballet; please wear your ballet outfit (even if you are taking another class). Ballet requires discipline, so it is important that the ballet dress code is followed.
- No jewelry is to be worn in class. Not only is it a distraction, it can be lost or lead to injury.



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- Hair must be worn in a ponytail or bun (for ballet) in all classes. Hair must be pulled away from the face, no loose pieces that may distract the student or instructor.
 - Please make sure that your child's name is on all of their shoes and other belongings from home.
 - Dance shoes should never be worn outside.
 - Dancewear is to be kept in good repair and laundered on a regular basis.
 - Students are expected to observe good personal hygiene habits. Deodorant is required for students aged 10 and older.
 - Kinetic Elements Dance Inc. is not responsible for lost or stolen items. Lost and Found bins are located in the change room. Please make sure to check them regularly, as each month uncollected items will be donated.